

# **MU KAPPA TAU CONSTITUTION AND BYLAWS**

**Revised April 18, 2011**

This constitution governs the International Honor Society, its National Officers, its members, and the relationship of the collegiate chapters, nominating schools and alumni associations with the International Honor Society.

## **ARTICLE I NAME**

**SECTION 1** The name of the Society shall be Mu Kappa Tau, International Marketing Honor Society (hereinafter referred to as “Mu Kappa Tau,” “MKT,” or the “Society”).

**SECTION 2 CLASSIFICATION** Mu Kappa Tau is a Scholastic Honor Society in the discipline of marketing. Each local unit of the Society shall be called a Chapter.

**SECTION 3 TRADEMARK** Mu Kappa Tau,” “MKT,” the MKT crest design and the MKT logo (collectively, the “Trademarks”) shall be trademarks of Mu Kappa Tau and the Pi Sigma Epsilon National Educational Foundation. Active collegiate chapters, nominating schools, and alumni associations (“Affiliates”) are authorized and licensed on a royalty-free basis to utilize the Trademarks and such Affiliates so long as such Affiliates maintain their active status with the Society; provided that such license shall not extend to selling merchandise or other tangible or intangible property to other chapters, nominating schools or alumni associations or their representative members without prior written consent of the Society’s Headquarters. Upon discontinuation of an Affiliate’s active status with the Society, the Affiliate shall immediately discontinue its use of the Trademarks.

## **ARTICLE II PURPOSE**

Mu Kappa Tau is a non-profit honor society governed as an entity of the Pi Sigma Epsilon National Educational Foundation.

**SECTION I PURPOSE** The purposes of Mu Kappa Tau shall be five:

- A. To encourage and recognize scholarship and accomplishment among students of Marketing;
- B. To stimulate interaction and the exchange of ideas between members;
- C. To promote the advancement of education in Marketing;
- D. To foster integrity in the conduct of a Marketing career;
- E. To bring together faculty and students of Marketing on a basis of mutual interest, understanding, and helpfulness.

## **ARTICLE III – MEMBERSHIP**

**SECTION 1 ELIGIBILITY OF MEMBERS** Membership in MKT shall be limited to those of high scholarship and good moral character who are majoring in Marketing in those collegiate institutions granting a baccalaureate degree in business administration, offering a major in marketing, and holding membership in the AACSB, ACBSP, or other comparable accrediting body, or as approved by the Executive Committee.

### **SECTION 2 ACADEMIC ACHIEVEMENT STANDARDS**

All nominees for membership must meet certain minimum standards of membership to Mu Kappa Tau.

- A. Faculty members who have made significant contributions to the marketing profession may be elected to Faculty Membership of Mu Kappa Tau.

B. In order to be eligible for election to membership, undergraduate students must meet the following minimum standards:

1. A junior level student in the top 10% academically of the Marketing majors in his or her class, or
2. A senior level student in the top 20% academically of the Marketing majors in his or her class and having at least a 3.25 cumulative grade point average over all courses completed or
3. A junior or senior level student nominated by the Department Chair or Department Supervisor as an outstanding student when the school is on a pass/fail or no grading system.

C. Graduate students meeting the following minimum standards may be elected to membership:

1. Candidates for an M.S./M.B.A. in Marketing having at least a 3.25 grade point average in graduate school, having completed at least 50% of their degree requirements and ranking in the top 20% of their class or
2. Nominated by the Department Chair or Department Supervisor as an outstanding student when the school is on a pass/fail or no grading system.
3. All candidates for PhDs in Marketing shall be eligible for membership.

D. In cases involving collegiate institutions that utilize unique grading and/or class ranking systems, the President of Mu Kappa Tau may consider exceptions to parts (B) and (C) and consistent with the goals and purposes of Mu Kappa Tau.

E. Business professionals who have made a significant contribution to the marketing profession, as determined by the chapter, and marketing faculty may be elected to Honorary membership of Mu Kappa Tau with the number of Honorary memberships conferred not to exceed two per initiation.

**SECTION 3 FACULTY MEMBERS** Faculty members shall be those terminally qualified and teaching on the marketing faculty or other marketing faculty members duly elected by the collegiate chapter members.

**SECTION 4 COLLEGIATE MEMBERS** Student members shall be those students meeting all eligibility requirements and duly elected to membership by the collegiate chapters, and they shall be so designated during their term of enrollment at the conferring institution.

**SECTION 5 ALUMNI MEMBERS** Alumni members shall be former student members after their graduation or termination of university enrollment.

**SECTION 6 HONORARY MEMBERS** Honorary members shall be those elected *honori causa* by a collegiate chapter of Mu Kappa Tau. These members typically are business professionals who are not enrolled in an institution of higher education.

**SECTION 7 CHARTER MEMBERS** Charter members are those who at the time new chapter charters are approved, are the first group to be initiated into the chapter.

**SECTION 8 STANDING** Membership in a Mu Kappa Tau chapter may come under review if an individual fails to maintain the high level of academic excellence that initially qualified him/her for membership. In cases such as this, the Mu Kappa Tau Executive Committee will review the credentials of the individual in question and make a determination as to whether membership in the Society may be retained.

**SECTION 9 DISCRIMINATION** Membership in this society shall be open to individuals regardless of sex, faith, race, creed or handicap who meet all eligibility requirements as stated in Article III, Section 2 of this constitution.

**SECTION 10 HAZING MKT** chapters, nominating schools, and alumni associations shall refrain from all activities in all functions they conduct which can be considered hazing. Such activities may include (but are not limited to)

forced consumption of food or drink (alcoholic or not), forced calisthenics, coerced participation in activities, public or private harassment or humiliation, and unannounced required activities.

## **ARTICLE IV ORGANIZATION AND GOVERNMENT**

**SECTION 1 SOVEREIGNTY** It shall be understood and recognized as a foundation principle of Mu Kappa Tau that it is a subsidiary of the Pi Sigma Epsilon National Educational Foundation. Mu Kappa Tau shall never be merged with or become subordinate to any form or organization under any circumstances whereby it becomes subject to laws, rules, or directions beyond those enacted and promulgated by its own constituent membership.

**SECTION 2 CONVENTION** The sovereignty of the Society shall be vested in the Convention which shall meet annually in such places and on such dates as set by the Mu Kappa Tau Executive Committee.

**SECTION 3 SPECIAL SESSION** The Mu Kappa Tau Executive Committee shall have the right to call the Convention into special session providing thirty days notice is given to active Affiliates.

**SECTION 4 VOTING MEMBERS** The legislative body of Mu Kappa Tau shall meet at the Annual Convention and shall consist of members of the Executive Committee and one delegate from Collegiate Chapter. This delegate shall be entitled to vote and to represent his or her chapter on all matters brought before the convention.

**SECTION 5 ABSENTEE BALLOTING** Affiliates that do not send delegates to the annual meeting at the National Convention may express their votes in writing to the National Secretary/Treasurer. As in the case of Affiliates present and voting, each absentee Affiliate shall be entitled to one vote.

**SECTION 6 EXECUTIVE COMMITTEE VOTING** Each member of the Executive Committee shall be entitled to one vote. The President shall vote only in the case of a tie in proceedings at the Annual Convention.

**SECTION 7 QUORUM** Delegates from a majority of the Chartered Collegiate Chapters and a majority of the Executive Committee shall constitute a quorum at the Annual Convention for the legal transaction of business. In the event a quorum so determined is not present, the requirement of this section may be waived by an affirmative vote of three-fourths of the Executive Committee.

**SECTION 8 LEGISLATING** It shall be the duty of the Convention to legislate for the best interest of the Society and its Affiliates, and the Convention alone shall have the authority to amend this Constitution.

**SECTION 9 RULES OF ORDER** The Executive Committee may pass its own rules of procedure. (Robert's Rules of Order shall constitute the basis for the Rules of Procedure.) A question on procedure not expressly stated by Executive Committee Rules of procedure shall be determined according to Robert's Rules of Order.

**SECTION 10 DISCIPLINE** The Executive Committee shall have the power to fine, reprimand, suspend or expel any member, chapter, or colony, as well as the power to revoke the charter of any chapter for the non-payment of its dues or fines, failure to comply with this Constitution, or if the welfare of the Society will best be served by such action.

**SECTION 11 APPEALS PROCESS** Any member or chapter of the Society, which has been expelled, may request for reinstatement in Mu Kappa Tau. The following procedure will be used.

A. The member or chapter must write a formal letter of request for reinstatement to the Executive Committee which shall detail the reason(s) why the member or chapter should be reinstated into the Society and what the member or chapter plans to accomplish with the membership.

B. The President shall present the request(s) for reinstatement to the Executive Committee. The Executive Committee shall discuss the requests and vote whether the member(s) or chapter(s) in question shall be granted membership back in the Society.

C. A majority vote is needed from Executive Committee members to approve reinstatement.

D. Any member(s) or chapter(s) receiving a majority vote for reinstatement shall have their membership reinstated on a probationary term of not more than one year but not less than 6 months to ensure that the purposes of the Society are being fulfilled.

E. There shall be no further appeals process if reinstatement is not granted.

## **ARTICLE V NATIONAL OFFICERS**

**SECTION 1 POSITIONS** The officers of Mu Kappa Tau shall be President, Vice President, and Executive Secretary/Treasurer. Additional full or part-time officers may be appointed by the Executive Committee as deemed necessary for the efficient and proper administration of Mu Kappa Tau. Each Board member shall have duties assigned by this Constitution as well as those additional duties which may be assigned from time to time by the President. Each Board member is expected to participate in at least one committee.

### **SECTION 2 NOMINATIONS AND ELECTIONS**

A. **NOMINATIONS COMMITTEE** The President shall appoint a Nominations Committee at least ninety (90) days prior to the date of the National Convention. The committee shall consist of at least three but no more than six Affiliate delegates, including one Past President of the Society. The Past President shall act as the chairperson for the nominations committee. The President shall also appoint members to the committee with proper regard to geographic distribution so to better ensure diversity of applications for the Nominations Committee to consider.

B. **NOMINATIONS OF MEMBERS** Any member of the Organization in good standing may submit for consideration by the Nominations Committee candidates for any of the various elective offices by sending such nominations in writing to the Chairperson of the Nominations Committee at least sixty (60) days prior to the date of the Annual National Convention. Each eligible member has the right to submit one nomination for an office, along with required biographical data, at each election.

C. **DUTIES OF THE NOMINATING COMMITTEE** It shall be the duty of the Nominations Committee to review nominations received from the membership, the members of the Executive Committee or the members of the Nominations Committee and recommend the nomination of at least one candidate for each vacant national officer position, and to present the names of the Nominations Committee's recommended candidates to voting delegates at the National Convention.

D. **VOTING** A majority vote of official delegates at the Annual Convention shall be necessary for election of nominees to their respective offices. All chapters shall be notified of upcoming elections at least six months prior to convention date.

**SECTION 3 TERM OF OFFICE** The President, Vice President, and Secretary/Treasurer shall serve two-year terms. Officers may be appointed by the Executive Committee for a maximum of six years, at which time said office must be reviewed for reappointment, replacement, or termination.

**SECTION 4 VACANCIES** Any vacancy in the Executive Committee, whether by death or resignation, shall be filled by appointment by the President until the completion of the term for all offices. In the event of the Office of President is vacated, the Vice President shall assume that capacity and a new Vice President shall be appointed.

### **SECTION 5 DUTIES OF NATIONAL OFFICERS**

A. **NATIONAL PRESIDENT** The National President shall be the chief elected office of the Society and shall have general supervision over the affairs of the Society, subject to the rules and decisions of the Executive Committee. The President shall act as the principle advocate for the Society and serve as ambassador of the Society to other associations and the general public. The President shall have the authority to call meetings of all elected officers, to preside over meetings at the Annual Convention. And to appoint any committees from time to time be necessary for the transaction of business of the Society which shall include a nominating committee, budget and finance committee, ritual committee, constitution and bylaws revision committee, and an awards and publications committee. The President has the responsibility to fill, by appointment, vacancies on the Executive Committee

and to call meetings of the Executive Committee. The National President shall also serve as an Ex-Officio (non-voting) member of the Board of Trustees for the Pi Sigma Epsilon National Educational Foundation.

**B. EXECUTIVE VICE PRESIDENT** The Executive Vice President shall be responsible for guiding and directing the National Officers in accordance with directives from the President and the Executive Committee and will coordinate the work between all active committees. The Executive Vice President shall be an Ex-Officio (non-voting) member of the Finance Committee and Nominations Committee. The Executive Vice President, in the absence of the President, shall act as the presiding officer and shall assume all duties and obligations assigned to the President.

**C. SECRETARY/TREASURER** The Secretary/Treasurer shall be responsible for directing the prompt processing of membership nominations and membership-initiation fees from each collegiate chapter by the Society Manager who will take steps necessary to rectify any omissions or errors in information supplied, and to place orders for key pins and certificates of membership. The Secretary/Treasurer shall insure that headquarters keeps a file of all important correspondence between the collegiate chapters and headquarters, and to maintain the files of all records required by the headquarters. The Secretary/Treasurer shall notify through the Society Manager all collegiate chapters of impending Annual Conventions, Officer elections, new charter requests, and other pertinent information and will ensure headquarters maintains an accurate membership directory. The Secretary/Treasurer will manage headquarters staff as may be appointed or employed by the Executive Committee as are necessary to assist and assure the performance of the above and all other functions of the Executive Committee and Officers.

The Secretary/Treasurer will serve as Chairperson, *ex officio*, of the Finance Committee and will act as the custodian of all the securities of the society of Mu Kappa Tau. The Secretary/Treasurer will present an annual budget report for each fiscal year, and a proposed budget for the upcoming year. The Secretary/Treasurer will work with the Headquarters office to ensure compliance with proper filing of IRS form 990.

**D. NATIONAL OFFICERS** Other national officers serving on the MKT Executive Committee will each serve as member on one of the following active committees: Nominations, Constitution Revision, Finance, or Awards and Scholarships. National officers will also serve as a liaison between those collegiate chapters in their respective areas, and to assist the Executive Vice President in investigating petitions for charter or alleged misconduct of chapters for colleges and universities within their region. National Officers will conduct installation of new collegiate chapters as requested by the President (Note: This section does not intend to restrict this power from other Officers), and will actively seek out new schools to become active with the Society.

**Section 6 QUALIFICATIONS OF NATIONAL OFFICERS** Individuals wishing to serve Mu Kappa Tau on the Executive Committee shall meet the following minimum standards before their name will be presented to the Nomination Committee:

- A. The individual must be from a college or university which has actively nominated students to MKT membership for the two school years prior to their appointment
- B. The individual must be a member of MKT
- C. The individual must have reviewed the MKT strategic plan and agreed to participate in the execution of at least one initiative

## **ARTICLE VI EXECUTIVE COMMITTEE**

**SECTION 1 RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE** The Executive Committee serves as the Society's board of directors shall be composed of the current National Officers. As such, the Executive Committee shall have all the power and responsibility specifically or reasonably implied in the various sections of the Constitution and such other powers and responsibilities not in conflict with the Constitution as are usually exercised by any Executive Committee, including the authority to govern the Society between meetings of the National Convention. Specifically, the Executive Committee will have the authority to employ permanent or part-time staff, acquire property, and establish trusts on behalf of Mu Kappa Tau. Further the Executive Committee shall ensure adequate resources to carry out the purposes of the Society and will formulate short and long term plans; shall approve the budget for the upcoming year; make rules and regulations as may conducive to effective

operation of the chapters and the Society as a whole. It shall be the responsibility of the Executive Committee to make final decisions on the chartering on new chapters with input from the Headquarters office and maintain a record of its acts and procedures.

**SECTION 2 MEMBERSHIP OF THE EXECUTIVE COMMITTEE** The Executive Committee shall consist of at least seven members: The President, the Executive Vice President, the Secretary/Treasurer, and four Members-at-Large. The Members-at-Large shall be appointed by the president from individuals nominated for these positions at the appropriate Annual Convention. Due consideration of geographical area shall be given in selecting Members-at-Large.

**SECTION 3 ORGANIZATION AND MEETINGS** The President shall be the chairperson of the Executive Committee and the National Secretary/Treasurer shall serve as the secretary thereof. In the absence of the President, the Executive Vice President shall preside.

A. In the event of death or resignation of any Executive Committee officer, the Executive Committee shall have the power and authority to elect a successor fill the unexpired term.

B. In the event of death or resignation of the President, the Executive Vice President shall assume the temporary chairmanship of the Executive Committee and shall notify all remaining Executive Committee members who shall proceed to elect a successor President to fill the unexpired term.

C. The Executive Committee should officially convene at least once per year, and whenever called by the President. In the event of issues raised which require immediate attention, a mail or electronic ballot may be utilized and serve as the official enactment of the Executive Committee. Such meeting may be omitted if, in the opinion of a majority of the Committee members, the interests of the society do not require the Executive Committee to meet.

D. A quorum shall be a majority of the voting members of the Executive Committee. A quorum shall be necessary to transact business.

E. The Executive Committee shall have the authority to conduct business deliberations by correspondence, telephone conference call, video conference or other electronic media such as Skype.

**SECTION 4 BOARD MEMBERS** The President shall have the power to appoint up to three (3) additional National Officers, if such positions are deemed necessary by the President for the full and proper performance of the duties of the Executive Committee. Basic duties of such positions shall be determined by the President. These additional Board Members shall be Society members in good standing and not a current collegiate member of MKT. Any persons so appointed to the positions of Board Members shall serve on the Executive Committee in a voting capacity.

## **ARTICLE VII COMMITTEES**

**SECTION 1 APPOINTMENT OF STANDING COMMITTEES** It shall be the duty of the President to appoint the following standing Committees, wish such responsibilities as shall be consistent with this Constitution and as shall be designated from time to time by the Executive Committee:

A. Nominations Committee – The Nominations Committee shall complete the duties described in Article V Section 2.

B. Policy Review Committee – The Policy Review Committee shall review all proposals to determine their readiness for presentation to the entire Executive Committee; shall review all critical situations and determine appropriate action and notification of the Executive Committee; and shall complete other duties as assigned by the President.

C. Finance Committee – The Finance Committee shall review the budget as presented by the Headquarters office; shall develop and review the investment policy and maintain the investment status; review monthly financial status reports from the Headquarters office; will review any changes to IRS regulations and ensure that the Society and its Affiliates stay compliant with the assistance of the Headquarters office.

D. Constitution Revision Committee – The Constitution and bylaw revision committee shall critically evaluate this Constitution to ensure that it accurately reflects the governing needs of the Society. The Committee shall make recommendations to the Executive Committee sixty (60) prior to the Annual Convention to allow sufficient notification time to the Affiliates so changes can be brought to vote at the Convention.

E. Awards and Scholarships Committee – The Awards and Scholarships Committee will serve as the reviewing body for all Affiliates' submissions to the Mu Kappa Tau Scholarship program. The decisions of this Committee will determine award winners. Further, the Awards and Scholarships Committee will analyze the need to expand this program will present recommendations to the Executive Committee for consideration.

F. Strategic Planning Committee – The Strategic Planning committee shall present long range plans for the Society to the Executive Committee to review.

**SECTION 2 OTHER COMMITTEES** The President shall have the power to establish additional committees for the purpose of making recommendations, undertaking studies, or improving the efficiency with which the purposes of the Society are accomplished.

**SECTION 3 COMMITTEE RESPONSIBILITIES** In carrying out responsibilities, all committees shall be conducted in a matter to so strive for the overall, long range improvement of MKT and for achieving the purposes established by the Executive Committee. Committees shall submit reports of their activities at least once a year at the Annual Convention. No committee shall exercise the authority of the Executive Committee.

## **ARTICLE VIII FINANCES**

**SECTION 1 FEE STRUCTURE** The membership dues, chapter initiation fees, per capita refunds or special assessments and other fees shall be set and be payable as from time to time as established by the Executive Committee.

**SECTION 2 MEMBERSHIP DUES** Mu Kappa Tau is enabled to assess dues on its membership. The Society membership fee for each member shall be determined by the Executive Committee.

## **ARTICLE IX HEADQUARTERS**

**SECTION 1 SOCIETY MANAGER** The Society shall employ a Society Manager selected by the Executive Committee who shall, in conjunction with the President, serve as Chief Executive Officer. The Society Manager shall implement programs and policies presented by the Executive Committee. The Society Manager will be responsible to the President in the performance of assigned duties and responsibilities. The Society Manager shall act in the capacity of Assistant Secretary, and shall ensure that all required notices are given; that books, records and papers of MKT are properly kept; that reports, statements and other documents required by law are properly filed; and perform such other duties of an Assistant Secretary as designated by the President.

**SECTION 2 RESPONSIBILITIES** Subject to the general control and direction of the Executive Committee, the Society Manager shall have and shall exercise all powers and duties of managing the property and affairs of MKT. The Society Manager shall be an ex-officio (non-voting) member of all committees and special task forces; shall serve as an advisor to MKT's leadership committees; and with the Secretary/Treasurer shall administer the budget and keep the Executive Committee informed of the financial condition and activities of MKT. Subject to such guidelines as may be established from time to time by the Executive Committee, the Society Manager shall pursue and maintain such opportunities as will contribute to the achievement of the purposes of the Society through additional financial, physical, or educational resources, and shall enter into operating and administrative contracts on behalf of the Society with approval of the Executive Committee and the Pi Sigma Epsilon National Educational Foundation trustees.

**SECTION 3 ACCOUNTABILITY** The Society Manager shall report directly to the Mu Kappa Tau Executive Committee. The Mu Kappa Tau Executive Committee shall be governed by the trustees of the Pi Sigma Epsilon National Educational Foundation. The President shall serve as a trustee.

**SECTION 4 OFFICE** Upon approval of the Executive Committee and the Pi Sigma Epsilon National Educational Foundation, the Society Manager shall establish a Headquarters office to serve as the administrative center for

MKT. This office may be shared with Pi Sigma Epsilon or may be housed on a university campus. Under the guidelines of the President, the Society Manager shall be responsible for the management of the Headquarters office, employees, volunteers, and any outside contractors who do work on MKT's behalf.

## **ARTICLE X COLLEGIATE CHAPTERS**

**SECTION 1 ESTABLISHMENT** The Executive Committee is empowered to grant a charter for a Collegiate Chapter of Mu Kappa Tau to any collegiate institution that makes formal application for a Collegiate Chapter under the procedures set forth in this Constitution.

**SECTION 2 QUALIFICATION** The Executive Committee shall establish chapters of Mu Kappa Tau only in colleges and universities which are currently institutions who hold membership in the AACSB, ACBSP, or other comparable accrediting body, granting a baccalaureate degree in business administration and offering a major in marketing or by exceptions approved by the Executive Committee and which are accredited by the appropriate national or regional accrediting agency.

**SECTION 3 PROCEDURE** A formal petition for a charter by a local honor society shall include the following:

A. An introductory Statement to include:

1. We, the undersigned students and faculty of (name of college or university), respectfully petition the Executive Committee of Mu Kappa Tau for a charter for a chapter of the Society at this institution. We are fully acquainted with the requirements of Mu Kappa Tau and truly believe that each of us is eligible for membership.
2. Reasons for petitioning for a charter of Mu Kappa Tau.
3. Signatures of petitioners – student (at least ten) and faculty (at least one).
4. Names of officers should be indicated with the signatures of petitioners.

B. Petitioning Society Data:

1. A brief historical statement of the society.
2. Requirements for membership.
3. Name of student petitioners with their class status (Junior, Senior, Graduate Students), and scholastic average overall.

C. Letters of Endorsement:

Letters of endorsement from members of the faculty and administration. There shall be at least *two* letters of endorsement: *one* from a member of the Marketing Faculty of the institution, and *one* from the Dean of the School or College of Business stating among other things that there is a definite place for Mu Kappa Tau, and that the petitioning group is eligible as to class status and scholastic achievement.

**SECTION 4 CHAIRPERSON OF EXPANSION** The Society Manager shall serve as Chairperson of Expansion. He or she shall furnish information concerning Mu Kappa Tau to interested institutions, organizations, and individuals. All correspondence and application materials, shall be addressed to the Society Manager, and he or she shall coordinate official actions of the Executive Committee concerning all applications.

**SECTION 5 CHAPTER DESIGNATION AND FEES** Collegiate chapters charters shall be granted only in cases where the petition has been recommended by the Executive Committee. This vote may be conducted by mail or phone ballot and requires a majority favorable to chartering. The petitioning group shall be promptly notified of the action of the Executive Committee in its case and, if such action be favorable, the necessary arrangements



shall be made for installation. The Executive Committee shall have the authority to establish fees all fees and special assessments on behalf of Mu Kappa Tau in chapter establishment.

#### **CHAPTER 6 CHAPTER RESPONSIBILITIES**

A. Each Collegiate Chapter shall have complete control of all matters of local concern under such restrictions as may be imposed by the Constitution, or by the Executive Committee. In no case shall such power be exercised in a way contrary to the ideals and purposes of Mu Kappa Tau as set forth in the Constitution, Bylaws, and Ritual. Any breach of this article may result in review of the Collegiate Chapter in question by the Executive Committee for possible suspension of the chapter.

B. Each Collegiate Chapter shall be required to submit to the Executive Committee for its verification its constitution, all bylaws, and all such amendments thereto as may be adopted from time to time.

#### **CHAPTER 7 RECRUITMENT AND UNIVERSITY REGULATIONS**

A. New members may be elected either annually or semi-annually, with initiation ceremonies to be held within one month of time of their election.

B. Chapters must adhere to all university regulations governing student organizations on their respective campuses including ensuring the Mu Kappa Tau chapter is recognized as a student organization on campus.

#### **SECTION 8 INITIATION ACTIVITIES**

A. Every installation of a new chapter, or of chapter officers and every initiation of new members shall be in general accord with the suggested Ritual of Mu Kappa Tau.

B. Changes in the Ritual may be made from time to time by action of an Annual Convention.

**SECTION 9 OFFICERS** The officers of each Collegiate Chapter shall include President, Vice President, and Secretary-Treasurer. All officers shall be elected by voting members of the Collegiate Chapter. For continuity, the elected Secretary-Treasurer will necessarily be a member of the Collegiate Chapter faculty.

**SECTION 10 MEMBERSHIP TRANSFER** A Student member of Mu Kappa Tau, in good standing, who transfers to another university which has a Collegiate Chapter shall enjoy all the rights and privileges of said chapter, but shall be considered an official member of the Collegiate Chapter in which the Student Member was inducted.

#### **SECTION 11 SUSPENSION AND EXPULSION**

A. Any Collegiate Chapter, with the approval of three-fourths of its voting membership may, in accordance with due process, expel any of its members for conduct unbecoming of a member of Mu Kappa Tau, notification of which fact shall be sent to the Executive Secretary. Upon appeal by the member, such expulsion shall be subject to review by the Executive Committee as to whether or not procedural due process has been satisfied, a majority vote affirming and finalizing or reversing the expulsion. An expelled member shall be requested to turn in his or her key pin.

B. Any Collegiate Chapter not functioning properly may be suspended by a three-fourths vote of the Executive Committee until a date not later than the adjournment of the next Executive Committee. A suspended Chapter may be granted a probationary period by the Executive Committee in order to conform to established policy procedure, after which, the Annual Convention may, by a majority vote, lift the suspension, or by three-fourths vote, revoke the charter of such Collegiate Chapter. The Executive Committee, by a majority vote, may at any time lift the suspension.

### **ARTICLE XI ACCREDITATION**

**SECTION 1 ACCREDITATION ORGANIZATION** Mu Kappa Tau shall be accredited by the Association of College Honor Societies (ACHS).

**SECTION 2 ACCREDITATION RESPONSIBILITIES** The Society Manager shall be responsible for maintaining Mu Kappa Tau's accredited status with ACHS and shall follow all guidelines and procedures as outlined by ACHS

to ensure this happens. The Society Manager shall attend the Annual Council Meeting of ACHS each year to ensure that MKT is continuing to meet standards set forth by the accrediting organization.

## **ARTICLE XII AMENDMENT PROCEDURE**

**SECTION 1 AMENDMENTS** This constitution may be amended by a three-fourths vote of the official delegates to the Annual Convention, or by a majority vote of the Executive Committee. All proposed amendments must be received by the Executive Secretary at least sixty days prior to the ensuing Annual Convention and shall be submitted by the Executive Secretary to all Collegiate Chapters at least 30 days prior to said convention. Should this restriction be overridden by three-fourths majority vote at the Annual Convention, the amendment will require ratification by a majority of the active chapter within ninety days following the Annual Convention at which the amendment was favorably voted on.

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